

# MINUTES: BELLINGEN PUBLIC SCHOOL

MEETING DETAILS	
<b>Date and Time</b>	3 August 2020
<b>Location</b>	Via Zoom
<b>Attendees</b>	Chair: Vicki Greer Attendees: Michelle Bowling, Kate Pullinger, Kristy Glyde, Ness Cavanagh, Katie Keough-Daley, Sonya Laverty, Katharine
<b>Apologies</b>	Caroline Thomas, Bekk Glyde, Milo Hansson, Elektra MacDonald
<b>Minutes</b>	Kate Pullinger

MEETING MINUTES		
<b>Welcome</b>		
<b>Agenda</b>		
<b>Business arising from previous minutes:</b>		
<b>Correction to previous minutes:</b>		
<b>Minutes accepted:</b> Moved Kristy Glyde 2 <sup>nd</sup> Michelle Bowling		
Agenda Items	Discussion & Agreed Action	
Correspondence in	<ul style="list-style-type: none"> <li>• Letter from a member of the school community suggesting that there could be better targets for P &amp; C funding than the teacher appreciation lunch, for which P &amp; C approved \$500 expenditure. Feedback taken on board and the following points raised:               <ul style="list-style-type: none"> <li>○ Reminder that school spends lots of money on technology and P &amp; C has funded lots of tech initiatives in the past</li> <li>○ We place great importance on teacher wellbeing and improving communications and relationships between teachers and parents, thus approval for funding of the lunch</li> <li>○ Need to tighten our procedures for approving funding over email – agreement that there should be a quorum of 5 paid up members to approve funding via email as per in person meetings</li> <li>○ All community members are warmly invitation to join the P &amp; C to discuss spending priorities</li> </ul> </li> </ul>	
Correspondence out-	Nil	
Principal's report- Ness	<ul style="list-style-type: none"> <li>• Covid update – each week the school gets a Covid update sent by the Secretary of the Department of Education. This info is passed on to school community via newsletter and</li> </ul>	

	<p>emails home. Explains current state of play in schools including restrictions in place.</p> <ul style="list-style-type: none"> <li>• ‘Got it’ program - this is a school based early intervention program to develop social emotional competence for students. Starting with K-2 – these parents will receive a survey initially and then small groups will be formed. Planning to begin next year then will be rolled out K-6.</li> <li>• World of Maths – this program ran at the school last Thurs and Fri. Students were thoroughly engaged. Miss Megan commented favorably about student behavior and ability to work in groups. Students worked on real world problems with hands on learning.</li> <li>• Music tutors have been welcomed back by students.</li> <li>• Cross country will be taking place this term. No date for athletics carnival as yet but no parents will be allowed at this point due to Covid restrictions.</li> <li>• All staff including School Learning Support Officers are undergoing professional learning in strategies for addition and subtraction. SLSOs also doing this PL so they have knowledge and can help with groups. Everyone enthused about using these techniques.</li> <li>• This round of school maintenance has now been completed. Stage 2 back into classrooms. Next round of maintenance won’t begin until October - the nature playground drainage issues may be part of this next round.</li> <li>• Isaac Hilary has been appointed as classroom teacher for 5J until end of year. Class is settled and Isaac has great ideas and enthusiasm.</li> <li>• Demountable up the back of the school will be going within next 2 weeks due to drop in numbers.</li> <li>• Working on beautification of front of school including a new front door and work on the gardens. At the moment looking at ideas for a path – path will include the 150year anniversary fundraising pavers. It’s felt that it’s not clear where the front of the school is so they are working to change this. One suggestion is to move the sign currently in the far corner of the school to the front, then maybe look at installing an electric board underneath.</li> </ul>									
Treasurer’s report- Bekk:	<p>Tabled.</p> <table border="0"> <tr> <td>General account</td> <td>\$776.07</td> </tr> <tr> <td>Uniform account</td> <td>\$5.13</td> </tr> <tr> <td>Grant account</td> <td>\$0.00</td> </tr> <tr> <td>Savings account</td> <td>\$18,661.32</td> </tr> </table>	General account	\$776.07	Uniform account	\$5.13	Grant account	\$0.00	Savings account	\$18,661.32	
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1. Mothers’/Fathers’ Day	Quorum voted not to run with mother’s day/father’s day stall this year due to Covid Restrictions/parents not able to volunteer within schools.									
2. Teacher Appreciation	Moved to Corro in									
3. BPS 150 year Anniversary	Pavers roaring ahead. 150yr committee meeting tomorrow afternoon – some discussion about whether events planned for long weekend are going ahead due to Covid restrictions. 150 <sup>th</sup>									

	committee have been awarded a \$5000 grant from council. Pavers have been ordered and should arrive soon. Starting a second run. Thanks to Bek for handling all the finances that came through. Kathy and Stephen Glyde are putting together a history of the school. Book has gone through proof-reading.	
4. Road Safety	Addressed in newsletters. Ongoing issue with double parking and people still walking their children through buses and not using crossing at the top.	
5. Goat Track	Ness met with several members of Council. Looked at redesigning crossing and goat track (dirt path outside hall leading into school). Council is going to put together a package with a new design for the area and access. Looking at moving crossing down to South Street near where SES is. Two bus bays near William St will become a kiss and drop spot. Designated disabled path will be placed near teacher's car park. Plans will drawn up then move to community consultation. Not looking to be too expensive at this point as we will just need to move flags and possibly build a little island to slow traffic down into area.	
6. Sustainability Grant	School suggestion that doing the planned upgrade to nature playground in stages may be more cost efficient. Needs to be well planned out and we only have until November. Work Health and Safety requirements meant that school have had to put barricades around tree roots as roots are exposed and kids can fall over. Some of the wooden blocks placed there for seating have had to be barricaded off also as they've been undermined. School has plans for nature playground to fill in the roots and stabilize grounds which may happen in next round of maintenance. Sustainability sub-committee to meet and organize a plan and come up with a strategy for moving forward. Agreement that it would be a good idea to contact body who awarded grant to see if original requirement for community participation including parent volunteers could be waived/amended due to Covid restrictions.	
7. Parent Teacher Communications	<ul style="list-style-type: none"> <li>• In a previous P &amp; C meeting the possibility for greater communication between parents and teachers was raised. It was mentioned that Covid is making it more difficult for parents to touch base with teachers. One of the suggestions discussed was whether classroom teachers could send a class email every so often. There was also a request for more positive feedback – sometimes parents only get calls if something negative happens.</li> <li>• School response was that class newsletters come out once a term which describe what teachers are doing in class. Agree that positive feedback was important, and the school is focusing on this as well as focusing on positive media, setting high expectations around a tidy playground, beautifying the school etc.</li> <li>• Suggestion that communication to parents might be student driven – for example by SRC sharing info about what students are doing in stages. School to follow up on this possibility with SRC Co-ordinator.</li> </ul>	
8. New Business	<ul style="list-style-type: none"> <li>• School Wish list</li> </ul> <p>1. Australian standing orders for books – if we order this we regularly get new orders of brand new books, often award</p>	

	<p>winner –comprehensive pack is \$3800 and for this you get 200 books which include picture books, fiction, non-fiction, graphic novels etc School to send copy of promotional material to Kate Pullinger to distribute to group.</p> <p>2. Smaller playground equipment– e.g. drums, speaking flowers, little police station etc. School to share flyers with P &amp; C for discussion. Suggestion that the P &amp; C have a budget meeting to review these and approve purchases.</p> <ul style="list-style-type: none"> <li>• P &amp; C Logo Competition</li> </ul> <p>Prizes and pictures for the P&amp;C logo will be delivered to the school tomorrow, and Sonya is meeting with Jackie Lee to finalise the designs to be decided on. So, once the draft communications materials are completed with Jackie- Sonya will forward to the committee or showcase for voting at the next meeting.</p>	
9. Next meeting	7 <sup>th</sup> September 2020	