

MINUTES: BELLINGEN PUBLIC SCHOOL

MEETING DETAILS

Date and Time	21.11.2022, 6:00pm
Location	Bellingen Youth Hub
Attendees	Chair: Sally Hawkins Attendees: Kim Childs, Charlene Kellett, Caroline Thomas, Nicole Johnston, Ness Cavanagh, Eva Wright, Fleur Blainey Deen, Nicky Mackie, Michelle Bowling,
Apologies	Amy Ginis, Faye Levine, Amy Reggers, Matthew Reggers, Milo Hansen
Minutes	Nicole Johnston

MEETING MINUTES

Agenda Items	Discussion & Agreed Action	Whom
1. Acknowledgement of Country		Sally Hawkins
2. Apologies	See above	
3. Minutes of previous meeting accepted.	Minutes from 29 th August moved Caroline, 2 nd Sally. Minutes from 24 th October moved Charlene, 2 nd Eva.	Nicole
4. Correspondence in	Sow n Grow fundraiser Planetarium Incursion Congratulations for holding a successful fete from Bellingen Scouts	Nicole Kim
5. Correspondence out	P&C charity status and registration for tax deduction. Faye/Charlene to relay to Vivid and The Bellingen Kitchen Shop that the P&C can not issue receipts for tax deductions.	Charlene
6. President's Report	<p>Sally gave positive feedback about the fete and thanked all members for their contribution and support. A special congratulations was extended to Kim for her tremendous work.</p> <p>The feedback from the school community was overwhelmingly positive with all having a wonderful time and appreciating the community togetherness. From the feedback gained at the raffle stall everyone looked like they were enjoying themselves. Overall, a highly successful event!</p> <p>Work has been continuing with the garden grant.</p> <p>Sally handed out hats to our new Kinder classes for 2023 and will present the awards at the Presentation Day.</p>	Sally
7. Principal's Report	<p>P&C Meeting Principal's Report</p> <p>School Vision</p> <p>At Bellingen Public School, on Gumbaynggirr land, we create and promote a positive and inclusive learning environment, where all students are excited about learning and all student learning needs are valued, understood and catered for.</p> <p>We strive to empower all students to achieve their best, build their emotional, social, and physical well-being, to become lifelong learners and responsible citizens ready to meet the challenges of the future.</p> <p>We nurture and maintain relationships built upon trust, empathy, respect and high expectations. We embrace and celebrate the diversity within our community and value the strong partnerships that exist to enhance the culture of our school. Our school highly respects these partnerships as we share a commitment to and responsibility for ensuring a safe, collaborative, compassionate and quality learning environment for all.</p> <p>By working together, we ensure that learning is meaningful, relationships positive and individuals successful.</p>	Ness

	2021-2024 School Plan	
	<p>Strategic Direction 1: Student Growth and Attainment. - Targets in Reading and Numeracy</p> <p>Strategic Direction 2: Wellbeing and Attendance</p> <p>Strategic Direction 3: Educational Leadership and Community Partnerships</p> <p>External Validation - Postponed until Term 3, 2023.</p> <p>Since our last meeting... and for the last 4 weeks of 2023.</p> <ul style="list-style-type: none"> • Congratulations for a fantastic School Fete. You all put in such a great effort to get it off and running. Thank you all very much. The school and community had a great time. • New demountable is starting to be erected. The 3-6E class will be in this class when it is finished. It has a laundry and bathroom attached. Will be completed by the end of this term. Waiting on Electricity and dataset up before bringing in the building • Check in Assessment completed for students in yr. 3-6 with excellent results across all grades in reading and numeracy – between 0.1 and 1% difference between our school and the state average. • Sarah Coffey, new School Counsellor has started today. • Yr 5/6 finally went on a camp. They had a great time at Lake Keepit despite the rain and flooding. • Yr 3/4 participated in the Bowraville Memorial Cup on November 4th, playing Basketball and Touch Football • Kinder Orientation has started and will finish next Friday. Parents are invited to a coffee and cake catch up after they drop their child off at school. Ness and Dylan to join them. • A very successful Book Fair was held last week. \$1200 will go back to school via books. • Leader Speeches will be held on Thursday via zoom. • Swim School for years 2 and 3 will start next week for 2 weeks. • Work Experience students from Bellingen High School start next week for 2 weeks. • Year 4 will be attending the high school to meet the Orchestra Dec 8th • Piano Concert in the Hall Dec 7th • Student Art Exhibition Dec 5th • Currently looking at teachers and classes for 2023. • Spending – We have a bit of money to spend by the end of year. I have organised and paid for a Library refurbishment plus painting. I am also getting quotes for air conditioners for counsellor room and music room, blinds for stage 3 rooms and office, a new sound system and projector for the hall plus some smaller items across the school. • Fencing – we will be getting a big fence around the school and I will be discussing it with the Safety and Security team next week. 	

	<p>Coming up</p> <ul style="list-style-type: none"> • Nov 4, 11, 18, 25 – Kinder Orientation • Nov 24 – Year 5 Leadership speeches • Nov 28-Dec 9 – Swim School – School will pay for bus to transport students • Dec 7 – Piano concert in the hall • Dec 8 – Yr 4 students to go to High school for music concert • Dec 13 – Year 6 Farewell • Dec 15 – Presentation Day • Dec 15 – Music Concert and presentation of certificates • Dec 16 – Last day for students • Dec 19 and 20 – SDD – Day 1 - Michael Crossland– His story plus Mindfulness and Team Building. Small schools have been invited to attend <p>Day 2 – School and stage meetings in preparation for 2023.</p> <p>Staffing:</p> <ul style="list-style-type: none"> • Sarah Coffey – School Counsellor • Jiffy Robertson – GA replacing Anthony while he is on sick leave. <p>P&C Panel Rep</p> <ul style="list-style-type: none"> • Currently, we have 2 interview panels for 2023 positions – Learning and Support Teacher and Assistant <p>Principal. These will be completed and announced by the end of term.</p>	
<p>8. Treasurer’s Report</p>	<p>The Fete had \$11820 in takings and made \$5900 after expenses deducted. Activities that ran at a loss e.g., Jumping Castle were discussed, and a general conclusion drawn such activities were worth it as they added to the overall success of the fete i.e., families could enjoy and stay longer as the kids were very happily engaged.</p> <p>Discussion on finding use for the leftover drinks and ice creams with the possibility of donating them to the Youth Hub or the school for the year 6 farewell and some the garden working bee volunteers.</p> <p>Michelle Fwd., 2nd Fleur to donate Quelches to school.</p> <p>Raffle was a huge success and the main money earner taking \$3000.</p> <p>Suggestion made – “Helping Hand Tokens” could be more robust if used again.</p> <p>Discussion around overall success of the fete with the overriding sentiment being that we cannot put a true dollar value on this event compared to what it added to the school community. It was worth it!</p> <p>All fete grant monies paid. Acquittal done and report printed ready for signing.</p> <p>Charlene provided a detailed analysis of the income / expenditure for each stall.</p>	<p>Charlene</p>

	<p>Charlene has provided a complete break up of expenditure and allocations for the Garden Grant projects. Council may request more information at a later stage, but all compliance matters have been attended to. Charlene has also made detailed notes as the grant money was not received until September which impacted on the ability to commence the project.</p> <p>A suggestion made to use stainless steel potting tables with the location of the tables to be decided.</p> <p>Request to get the dimensions of the storage shed so that shelves could be ordered.</p> <p>Invoices for Stage 3 dictionaries are still required from the school.</p> <p>A big thankyou given to Charlene for her hard work on detailed reporting.</p>	
<p>9. Priority Business</p>	<p><u>School Fete</u></p> <p>Congratulations and commendations to Kim for her ability to push through and pull off this major event.</p> <p>Kim to schedule a fete recap and get feedback from stall holders.</p> <p>Suggestion made to have a repository for admin work done towards the fete organisation that could be useful to future convenors e.g., a place for risk assessments and information pertaining to the stall organisation and set up.</p> <p>Dop Box, Google docs or folder within P&C email all suggested. No decision reached.</p> <p><u>Garden Grow</u></p> <p>People need to RSVP to the working bee on Sunday 4th December 2.30-5pm</p> <p>Tools are required, please bring shovels, gloves and buckets.</p> <p>P&C provide pizzas for volunteers at the working bee. Moved Sally 2nd Fleur.</p> <p><u>Youth Hub</u></p> <p>\$100 donation to the Youth Hub for use of the facilities. Moved Sally 2nd Nicole</p> <p><u>End of Year</u></p> <p>P&C Dinner to be held at the Federal on Monday 12th December 6:30 pm. Kim to encourage fete stall holders to attend. Nicole to book table on the upstairs veranda.</p> <p><u>Yr. 6 Farewell</u></p> <p>Ness approved school to fund \$100 towards decorations for the Year 6 Farewell. Caroline to give Charlene the invoice.</p> <p><u>AGM</u></p> <p>The AGM to be held on the first meeting of the year on Monday 13th February at the Bellingen Youth Hub 6 pm. All positions now vacant.</p> <p>Nicole to send a message to Sandra so that the notice goes out this year and again in Week 1</p>	<p>Kim</p> <p>Sally</p> <p>Nicole</p> <p>Sally</p>

	<p><u>General Thanks</u></p> <p>Fleur kindly provided thank you gifts to those in executive positions.</p>	Fleur
10. Next Meeting Date	<p>Social Gathering at The Federal on Monday 12th December 6.30 pm.</p> <p>AGM Monday 13th February 2023 at the Bellingen Youth Hub 6 pm</p>	Sally