

MINUTES: BELLINGEN PUBLIC SCHOOL

| MEETING DETAILS | | |
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| Date and Time | 04.04.2022, 6:00pm | |
| Location | Library, Bellinggen Public School | |
| Attendees | Chair: Sally Hawkins Attendees: Charlene Kellett, Milo Hansson, Fleur Blainey Deen, Elizabeth Mulligan, Nicole Johnston, Michelle Bowling, Kim Childs, Amy Ginis, Michael Ginis. | |
| Apologies | Caroline Thomas, Ness Cavanagh, Belinda Mellalieu, Faye Levine | |
| Minutes | Nicole Johnston | |
| MEETING MINUTES | | |
| Agenda Items | Discussion & Agreed Action | Whom |
| 1. Acknowledgement of Country | | Sally Hawkins |
| 2. Apologies | See above | |
| 3. Minutes of previous meeting accepted. | 04/04/2022 Moved Sally, 2 nd Fleur | Sally Fleur |
| 4. Correspondence in | Mother's Day stall flyers Promotional Flyer from Tastebuds Fundraising | Nicole |
| 5. Correspondence out | Email to school accountant from Charlene Get well card to Ness | Charlene Sally |
| 6. Principal's Report | <p>PRINCIPAL REPORT – April 4th 2022</p> <ul style="list-style-type: none"> Ness is doing well. Has had operation and looking at an 8 week recovery period. Elizabeth Mulligan Rel Principal in her absence and Donna Williams Rel Principal for stage 2. As indicated in the newsletter Lisa Matthew has been successful in gaining a permanent position at NHPS as Assistant Principal Curriculum and Instruction. This appointment reflects Mrs Matthew's expertise and knowledge. Lisa's leaving will be felt by BPS staff and students. We recognise her teaching skills, empathy, care and professionalism. Ms Cheney will be teaching 1P from term 2 and a new third teacher for year 2 will be found. Community Connect Welcome BBQ was a huge success. Floods and non-operational status. School's first priority is keeping its students and staff safe during these weather events. Advice is sought from SES, | Elizabeth Mulligan on behalf of Ness Cavanagh |

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| | <p>council and the Director Educational Leadership before decisions are made. This includes the impact, in this instance of floods, on staff living in flood areas, road closures, evacuations etc.</p> <ul style="list-style-type: none"> • Thank you to P&C for donation to Games Hub – I will investigate possible new resources in the holidays. • Bus bay revamp – trying to find out from Council where up to. • External Validation process to start this week and proceed through term 2. Validation Team visit school in term 3. • Upcoming events <ul style="list-style-type: none"> ○ AP interviews Tuesday 5th ○ Cross Country Wednesday 6th ○ Easter Hat this Thursday 7th ○ ANZAC Day assemblies Friday 8th ○ SDD 26th April – agenda TBA ○ NAPLAN year 3 and 5 May ○ Cascade Excursion 11th, 12th, 13th May ○ Dylan Edwards NRL Touch Footy Gala Day – to be rescheduled ○ Last Day Term 1 Friday 8th <p>Elizabeth Mulligan 4/4/22</p> | |
| <p>7. Business arising from previous minutes</p> | <p><u>Executive Roles</u></p> <p>Sally H voted as President nominated by Michelle, 2nd Milo.</p> <p>Kim and Fleur volunteered to share the Vice President’s role, 2nd Milo.</p> <p>All position nominations carried unanimously.</p> <p>A discussion was held around personal commitments and sharing responsibility. People in the executive roles accepted the positions on the basis that all members would adopt a team approach and provide support.</p> <p>Faye stepped down from sharing the Secretary role due to other commitments.</p> <p>Question raised about the need to nominate a public officer. Sally to follow up.</p> <p><u>Soccer Goals</u></p> <p>Fleur reported back after consulting with Izaac Hillery. The better-quality aluminium Alpha goals at \$799 were preferred over the PVC options. Unanimous decision made to provide these for the school. Fleur to follow up with school about ordering.</p> <p>Discussion held around how the goals could be safely and efficiently secured in windy conditions yet also enable easy pack up when required to be moved.</p> | |

BPS sport uniforms and Dept of Education sun safe policy
Elizabeth to get back about the sun safe uniforms at the next meeting.

Uniform Shop

Milo volunteered to operate the shop 8:40- 9:30 on Fridays. She also proposed donating old BPS uniforms to flood affected schools. (Approval from Ness will be sought as the items contain the school logo.) All agreed that donating uniforms was a good idea. Kim 2nd – motion carried.

Artisan Markets

Charlene informed the group that there was an opening for the P&C to do the bucket donations at the showground gates for the Readers and Writers Festival on the Saturday of the June long weekend. There was general agreement that doing the bucket shake at the Artisan markets would take preference over the November Community markets. Follow up next meeting on how to recruit volunteers.

Information Sessions

The Information Sessions, initiated last year, were again supported as an excellent idea. These sessions, approximately 30-40 mins in duration will continue to be scheduled before the official P&C meeting commences to allow parents to attend for a topic of interest but not be committed to stay for the entire meeting.

Topic ideas include.

- *Library Talk* (Belinda M)
- *Aboriginal Education Policy*
- *Year 1 New Curriculum Initiatives* as part of the Early Adopter Program
- *Reading Support Strategies / Home Reading Support*
- *Writing Initiatives across the school.*

More topics ideas to be discussed and scheduled next meeting.

P&C Meeting Time and Date

Continued discussion around changing the dates of the P&C meetings to better fit into the term cycle. As we don't want to clash with the High School P&C meetings it was suggested we do up a schedule for the year. Sally to put forward a draft for discussion/approval for the next meeting.

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| 8. President's Report | No report as the president's position was vacant. | |
| 9. Treasurer's Report | <p>Charlene flagged that the signatories need to be changed due to the new executive and will follow up next meeting.</p> <p>Drum invoice not yet received – Charlene will follow up.</p> | Charlene |
| 10. General Business | <p><u>Mother's Day Stall</u> – 4th May</p> <p>Kim as coordinator reported people are happy to donate bulk items. (Amy -earrings, Kim- Candles, Fleur -Lip Balm, Nicole Bath-salts /incense, Nicole R - key rings.) Kim to put out a request to all parents for more items. We are also seeking items suitable for Dad's / others that have the main carer's role. There are left over socks from prior Father's Day's stalls. Nicole to email Kim Mother's Day catalogues in case back up gift ordering is required.</p> <p>Donations to be finalised by 2nd May. Caroline and Michelle will help run the stall.</p> <p><u>Forward Planning for P&C Events</u></p> <p>Discussion around holding a school fete this year as the major fundraiser. The general premise being it would be beneficial to have an event that engages the school community to help reconnect after the covid impact. This event involves a tremendous amount of work so a sub-committee will be required as well as sound strategies to enlist help. Planning and strategy to be discussed at the next meeting.</p> | |
| 11. Date of the next Meeting | Next Meeting - Monday 9th May 2022 | |