

# MINUTES: BELLINGEN PUBLIC SCHOOL

MEETING DETAILS	
Date and Time	08.08.2022, 6:00pm
Location	Bellingen Youth Hub
Attendees	Chair: Sally Hawkins Attendees: Nicky Mackie, Charlene Kellett, Fleur Blainey Deen, Mike Hartley, Ness Cavanagh, Milo Hansson, Caroline Thomas, Nicole Johnston.
Apologies	Michelle Bowling, Kim Childs, Amy Ginis, Michael Ginis, Vicki Greer, Faye Levine, Amy Reggers, Michael Reggers.
Minutes	Nicole Johnston

MEETING MINUTES		
Agenda Items	Discussion & Agreed Action	Whom
1. Acknowledgement of Country		Sally Hawkins
2. Apologies	See above	
3. Minutes of previous meeting accepted.	06/06/ 2022  Moved Sally, 2 <sup>nd</sup> Nicola	
4. Correspondence in	<ul style="list-style-type: none"> <li>Insurance premiums - Paid</li> <li>Federation membership renewal - Paid</li> <li>Advertising               <ul style="list-style-type: none"> <li>Fun Run – not following up</li> <li>Father's Day - prompted a discussion and decision to hold a stall this year with Fleur as organizer. Charlene and Nicole to support.</li> </ul> </li> <li>150th Anniversary Book Poster – was emailed out by Ness and will continue to be promoted to school body. Nicole to ask local library to display.</li> <li>Fundraising request/promotion from Kathryn Edmunds – Declined as P&amp;C agreed to focus on activities directly that relate to the school and students.</li> <li>Letter of thanks from Elizabeth Mulligan to the P&amp;C for gifts to the lunchtime games hub was well received by members.</li> <li>Annual Charity Statement overdue notice from NSW Govt.- Nicole to investigate procedures from last year.</li> <li>Bellingen Shire Council – Notice announcing the grant submission for Fete Funding was successful to the value of \$1500.</li> </ul>	Nicole

	<ul style="list-style-type: none"> <li>Successful Application Notification - COVID-19 Community Connections and Wellbeing Program from the NSW Govt for the Garden Grow project for \$7500.</li> </ul>	
5. Correspondence out		
6. Principal's Report	<p>P&amp;C Meeting Principal Report 8/8/22</p> <hr/> <p><b><u>School Vision</u></b>  At Bellingen Public School, on Gumbaynggirr land, we create and promote a positive and inclusive learning environment, where all students are excited about learning and all student learning needs are valued, understood and catered for.  We strive to empower all students to achieve their best, build their emotional, social and physical well-being, to become lifelong learners and responsible citizens ready to meet the challenges of the future.  We nurture and maintain relationships built upon trust, empathy, respect and high expectations. We embrace and celebrate the diversity within our community and value the strong partnerships that exist to enhance the culture of our school. Our school highly respects these partnerships as we share a commitment to and responsibility for ensuring a safe, collaborative, compassionate and quality learning environment for all.  By working together, we ensure that learning is meaningful, relationships positive and individuals successful.</p> <hr/> <p style="text-align: center;"><b><u>2021-2024 School Plan</u></b></p> <p><b><u>Strategic Direction 1: Student Growth and Attainment.</u></b> - Targets in Reading and Numeracy  <b><u>Strategic Direction 2: Wellbeing and Attendance</u></b>  <b><u>Strategic Direction 3: Educational Leadership and Community Partnerships</u></b></p> <p><b><u>Annual Review</u></b>  The 2021 Annual Review is now complete, DEL endorsed and uploaded onto the school website. A copy is presented to P&amp;C for perusal</p> <p><b><u>External Validation</u></b>  Postponed until 2023.</p> <p>Since our last meeting...</p> <ul style="list-style-type: none"> <li>NRMA Roadshow K-6</li> <li>Compass Concert</li> <li>Readers and Writers workshop</li> <li>Leadership Day with other school leaders</li> <li>Multicultural Speak Off</li> <li>Athletics Carnival at BHS – Thank you to Donna Williams and Stage 2 for organising and running the day</li> <li>PSSA Boys and Girls Soccer – Congratulations to the Boys team who went through to next round to be played tomorrow</li> <li>PSSA boys and Girls Touch Football – Gala day last Friday</li> <li>NAIDOC activities with Uncle Micklo, John McQueen Kim and Fleur and teachers coordinating activities. We had a second day with Matt Flanders this term. Thank you everyone who supported the students in these activities.</li> <li>Chamber Music Concert for Stage 1</li> </ul>	Ness

	<ul style="list-style-type: none"> <li>• District Athletics Carnival – Congratulations to Isaac Snr Boy Champ, Abbey and Ash Snr Girl Champs and Ayla Jnr Girl Champ.</li> <li>• Postponed Education Week</li> <li>• Parent/Teacher Interviews</li> <li>• Parent working bee for the new garden beds and shed.</li> <li>• New instruments purchased for band and individual lessons</li> </ul> <p><u>Coming up</u></p> <ul style="list-style-type: none"> <li>• Thursday 11<sup>th</sup> August – SRC Pyjama Day Fundraiser</li> <li>• This Week – Phonics Screener for Yr 1</li> <li>• Friday 12<sup>th</sup> August – Whole School Assembly</li> <li>• Wednesday 17<sup>th</sup> August – APC&amp;I position opens</li> <li>• Wednesday 17<sup>th</sup> August Opera House Choir Rehearsals – Narranga PS</li> <li>• Wednesday 31<sup>st</sup> August APC&amp;I closes</li> <li>• Sept 5<sup>th</sup> Yr 6 Check in Assessment window opens</li> <li>• Sept 5<sup>th</sup> Tell Them From Me Surveys open for students, parents and teachers</li> <li>• Sept 7<sup>th</sup> Kinder Orientation Parent Session</li> <li>• Sept 14<sup>th</sup>-16<sup>th</sup> Yr 4 Cascade camp</li> <li>• Sept 16<sup>th</sup> Kinder Orientation Tabloid Sports morning</li> <li>• Sept 21 Education Week BBQ, Open classes and Whole School Assembly</li> <li>• Sept 23<sup>rd</sup> Country Fair</li> <li>• Sept 23<sup>rd</sup> Last Day Term 3</li> </ul> <p><u>Staff PL based on School Plan Targets</u></p> <ul style="list-style-type: none"> <li>• 3 Teacher Model K-6 – Strategic Direction 1 Teaching and Learning</li> <li>• Collaboration Days – Each Stage. Working together on programming and assessments across the grades. Strategic Direction 1 Teaching and Learning &amp; Data Driven Practices</li> <li>• Trauma Informed Practice – Strategic Direction 2 – Wellbeing</li> <li>• Attendance Refresher – Strategic Direction 2 – Attendance</li> </ul> <p><u>Staffing Update:</u></p> <p>Courtney Byrnes on leave. Kate Sommerville returned and replaced Courtney on Year 5 for this term.</p> <p>Maricar Mittasch will be taking maternity leave for Term 4. An EOI is currently out for a replacement teacher,</p> <p>APC&amp;I position – We have a 0.8 position to be filled for next year. Position opens Wednesday 17<sup>th</sup> August and closes on the 31<sup>st</sup> August. We need a P&amp;C Rep on the panel.</p> <p><u>Wish List:</u></p> <ul style="list-style-type: none"> <li>• Gumbaynggirr Dictionaries for each class - \$</li> <li>• Year 1 Decodable Readers - <i>Heggerty Decodable Toucan Books</i> x 10 (this would be to share between both year one classes). Price for 1 pack is \$66 so 10 packs would be <b>\$660.</b></li> <li>• Various Stage 3 Resources - 20 Dictionaries with thesaurus included- <b>\$358.70</b></li> <li>• Factual texts to support Stage 3 science units 8 copies of 6 different texts (48 books)      \$551.76 + \$598.80= <b>\$1 150.56</b></li> </ul>	
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7. Priority Business	<p><b><u>School Wish List</u></b> approved. Moved Fleur 2<sup>nd</sup> Milo</p> <ul style="list-style-type: none"> <li>• Gumbayngirr Dictionaries for each class \$1070</li> <li>• Year 1 Decodable Readers \$660</li> <li>• Stage 3 factual texts to support science plus dictionaries \$ 1150.56</li> </ul> <p>(See Ness's report for more detail)</p> <p><b><u>Garden Grow</u></b> – Sally has meet with Liz and Viv about spending the grant money.</p> <p>Discussion around seeking professional landscape advice – decision to put a call out to the parent body.</p> <p>Possible ideas include raised garden beds, potential teaching space involving long table suitable for outdoor lessons and activities, shelving for school shed, structures around the worm farms, service and suitability of the pond, tank purchase and location. Concern about the pond attracting snakes.</p> <p>Ness to talk to Geoff about the tank.</p> <p>Grant money needs to be spent this year and Charlene will require invoices form Liz and Viv.</p> <p><b><u>Sport Shorts</u></b> Milo reported some parents were concerned about the current sports shorts tearing. New samples were investigated and although being more expensive they had problems with material and design. The school will continue to stock the current sports shorts and parents who require different features, specific to their own children, can source royal blue shorts independently.</p> <p>The uniform donation letter will be re emailed out by Sandra to flood affected schools as the first email bounced.</p> <p><b><u>Nomination of P&amp;C Representative</u></b> for the selection panel for the position of <i>Assistant Principal Curriculum and Instruction</i>.</p> <ul style="list-style-type: none"> <li>• Amy was nomination by Sally 2<sup>nd</sup> Nicole. Ness to contact Amy regarding availability for early week 9. Kim or Nicole possible back-ups.</li> </ul> <p><b><u>Hats and Library Bags</u></b> Ness reported the initiative of welcoming all new students to the school with a gift of a hat and gift of a library bag to all Kinder students was</p>	<p>Sally</p> <p>Sally</p> <p>Milo</p> <p>Ness</p>

	a great success. Unanimous decision by P &C members to support this again next year.																										
8. Twilight Fete	<p>The Fete committee has been meeting on Wednesdays however key people and their family members have been affected by covid or flu.</p> <p>General discussion around the need to secure bookings for food vendors and the entertainment.</p> <p>A suggestion made for the P&amp;C to run the sausage sizzle with outside vendors supplying the remainder of food in return for a donation. Vendors amongst the parent body were suggested and Fete Committee to follow for the next meeting.</p> <p>Entertainment could start around 5:30 and continue to into the evening leaving the early afternoon available for BPS students to display their musicality. Committee members to follow up initial leads.</p> <p>Kristy Glide happy to help with any questions related to the Fete</p> <p>Fete committee to report to P&amp;C next meeting about vendors and class stall organization.</p>	Charlene																									
9. Treasures Report	<p>Artisan Markets made \$1253</p> <p>All insurance premiums paid.</p> <p>Suggestion to ask the Youth Hub if they require a donation for the use of facilities for the P&amp;C meetings.</p> <p>Bank signatories almost finalized.</p> <p>BANK RECONCILIATION</p> <table><tr><th>Date</th><th></th><th>Main Account</th><th>Uniform Account</th><th>Savings Account</th></tr><tr><td>1<sup>st</sup> of Month</td><td></td><td>\$2,205.37</td><td>\$6,920.54</td><td>\$15,752.04</td></tr><tr><td></td><td>Income</td><td>\$7,077.95</td><td>\$1,750.00</td><td>\$6.54</td></tr><tr><td></td><td>Expenditure</td><td>\$4,352.55</td><td>\$0.00</td><td>\$2,000.00</td></tr><tr><td>End of Month</td><td>Statement Balance</td><td>\$4,930.77</td><td>\$8,670.54</td><td>\$13,758.58</td></tr></table>	Date		Main Account	Uniform Account	Savings Account	1 <sup>st</sup> of Month		\$2,205.37	\$6,920.54	\$15,752.04		Income	\$7,077.95	\$1,750.00	\$6.54		Expenditure	\$4,352.55	\$0.00	\$2,000.00	End of Month	Statement Balance	\$4,930.77	\$8,670.54	\$13,758.58	Charlene
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10. Date of the next Meeting	Date of next Meeting Week 7, Monday 27 <sup>th</sup> August, 6pm at the Youth Hub	Sally																									