

# MINUTES: BELLINGEN PUBLIC SCHOOL

| MEETING DETAILS                           |  |   |
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| <b>Date and Time</b>                      | 23.10.2023 6:00pm  |   |
| <b>Location</b>                           | Staff room, Bellingen Public School  |   |
| <b>Attendees</b>                          | Chair: Nicola Mackie<br>Attendees: Dave Johnson, Sally Hawkins, Nicola Mackie, Caroline Thomas, Fleur Blainey-Deen   |   |
| <b>Apologies</b>                          | Amy Ginis, Michelle Bowling, Charlene Kellett  |   |
| <b>Minutes</b>                            | Caroline Thomas  |   |
| MEETING MINUTES                           |  |   |
| Agenda Items                              | Discussion & Agreed Action   | Whom  |
| 1. Acknowledgement of Country             |  | Nicola Mackie   |
| 2. Apologies                              | See above  |   |
| 3. Minutes of previous minutes accepted   | 04/09/23: Moved – Nicola Mackie<br>2 <sup>nd</sup> – Sally Hawkins   | Caroline Thomas   |
| 4. Correspondence in                      | <ul style="list-style-type: none"> <li>- Email regarding Garden Grow Grant acquitted &amp; finalized</li> <li>- Notice to say that the P &amp; C Microsoft email a/c will be closed – offering other options</li> <li>- An offer from a parent who handmade a chess set &amp; would like to donate it for a fundraiser</li> </ul>  | <p>To discuss further &amp; action</p> <p>Nicola to follow up and say we would love to use it</p> |
| 5. Correspondence out                     | <ul style="list-style-type: none"> <li>- Discussion regarding holding a family movie night at Mem Hall \$330 to hire (4 hours use, includes ticketing &amp; use of foyer)</li> </ul>   | Nicola Mackie   |
| 6. President's report                     | <ul style="list-style-type: none"> <li>- Nicola &amp; Fleur spoke at assembly. Have been organising the Glow Disco. Discussion regarding marketing event – currently have raised \$2000. Mentioned that there was idea of making a tree poster to use. Sally had idea of having a mufti day a week before.</li> <li>- Kindy orientation coming up – Nicola will be representing P &amp; C</li> </ul> | Nicola Mackie   |
| 7. Business arising from previous minutes |  |   |

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| <p>8. Principal's report</p> | <p>Principal's Report BPS P&amp;C</p> <ul style="list-style-type: none"> <li>- Currently Nicky &amp; Ness writing the school plan, including reviews &amp; from independent assessment</li> <li>- Ness &amp; Nicky went to Principals conference and won a prize to have a video made to promote our school on website from a photography company in Ballina</li> </ul> <p>Nature Playground Upgrade</p> <p>Area is complete. Cubbies will arrive and installed on Nov 3. The donation/business drop gained approx \$2000 towards the cubbies from. 2 extra cubbies have been purchased – a hospital and food van. They will be delivered early February.</p> <p>Since the last meeting...</p> <ul style="list-style-type: none"> <li>· Tell Them From Me Survey – open now for your comments. Students and teachers will also be included.</li> <li>· Country Fair – was a great success and raised over \$2000</li> <li>· Year 4 camp – another great success. Thank you to Ms Edwards, Mrs Healy and Mr Hillary for attending. The kids had a great time.</li> <li>· High School HPGE group visited Year 1. Together they drew a character and the HS students made them into pillows. It was a great initiative. Students love them.</li> <li>· Preschool Orientation has started. We have had our Parent Information Evening Session, Tabloid Sport morning and extra transitions for those who need them. Teachers have also visited the preschools. The official 4 week transition program will start on the 3rd Nov.</li> <li>· Bell Shakespeare Performance</li> <li>· K-3 UNE Incursion. Thank you P&amp;C for paying for it.</li> <li>· Lego has been distributed to all areas. Thank you for the donation</li> <li>· Check In Assessment completed 3-6.</li> <li>· Extra High School Transitions have begun and will continue throughout the term.</li> </ul> | <p>Nicky Bratfield AP<br/>on behalf of<br/>Ness Cavanagh</p> |
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|                              | <p>Maintenance</p> <ul style="list-style-type: none"> <li>· Water filling stations still waiting on installation.</li> <li>· Fence contract has started and will be completed by the end of next week. They are just waiting on the angled fence panels to be completed.</li> <li>· Toilets upgrades to Stage 2/3 toilets is almost complete and looking great</li> <li>· Reroofing of buildings 1, 2 and 7 will have a start up meeting next week to decide when they will start.</li> <li>· Tank install should be completed by the end of week 4</li> </ul> <p>Coming up:</p> <p>27 Oct Choir visit Bellingen Masonic Village<br/> 2 Nov WSA<br/> 3, 10, 17, 24 Nov Kinder Orientation<br/> 3 Nov Bowraville Cup<br/> 6 Nov AECG Meeting and Acknowledgement BBQ<br/> 8 Nov P&amp;C Glow Disco<br/> 13 Nov 2-3 Swim Scheme – 2 weeks. School paying for bus.<br/> 14 Nov Kinder Ear Health lessons<br/> 20-24 Nov Yr 6 Excursion – Canberra<br/> 28 Nov Yr 6 High School Orientation Day<br/> 30 Nov Yr 5 Leadership Speeches<br/> 5 Dec Drama Group performance<br/> 13 Dec Presentation Day<br/> 14 Dec Yr 6 Farewell<br/> 15 Dec Students last day</p> |                         |
| <p>9. Treasurer's report</p> | <ul style="list-style-type: none"> <li>- Since last meeting - new income was from the shake-a-bucket in September, well done just over \$1700 was deposited.</li> <li>- Still to pay is the Incursion for K-2 - unknown amount as I have yet to receive the Invoice from the school for payment.</li> <li>- GoFundraise, sends through money every other week or so, in increments. So far, we have received \$400, payments on the 3<sup>rd</sup> &amp; 16<sup>th</sup> of Oct. Obviously, there should be something this week or next. Please remember, that this is exclusive of the invoice we pay at the end to them, which was just under half of our total earnings, last</li> </ul>  | <p>Charlene Kellett</p> |

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|                                    | <p>GoFundraise.</p> <ul style="list-style-type: none"> <li>- Next month, we should hear about the outcome of the Grant I applied for back in July.</li> <li>- Current account amounts:</li> </ul> <p>P &amp; C main account \$ 4124.17<br/> Uniform \$ 698.00<br/> Grant \$ 00.24<br/> iSaver \$10189.12</p>   |                              |
| 10. General business               | <ul style="list-style-type: none"> <li>- Amy Ginis looking at social group for parents, perhaps a Facebook page – looking at creating more engagement,</li> <li>- Nicola looking at having a day a week where you can post info about your business, not sure if this is allowed on a P &amp; C page</li> <li>- Discussion regarding having a social evening for Christmas – floated 1<sup>st</sup> December TBC</li> <li>- More canteen volunteers needed (Dave)</li> </ul> | Nicola to look in to further |
| 12. Date of next meeting and close | Next meeting 20/11/23 6pm, staff room  |                              |