

MINUTES : BELLINGEN PUBLIC SCHOOL

MEETING DETAILS	
Date and Time	19.02.2024 6:35pm
Location	Staff room, Bellingden Public School
Attendees	Chair: Nicola Mackie Attendees: Charlene Kellett, Ness Cavanagh, Sally Hawkins, Nicola Mackie, Caroline Thomas, Fleur Blainey-Deen, Abbie Clark, Kaila Jobson, Rebecca Hicks
Apologies	Amy Ginis, Michelle Bowling, Dave Johnson, Renae McBay
Minutes	Caroline Thomas

MEETING MINUTES		
Agenda Items	Discussion & Agreed Action	Whom
1. Acknowledgement of Country		Nicola Mackie
2. Apologies	See above	
3. Confirmation of minutes of previous meeting	04/12/23: Moved – Nicola Mackie 2 nd – Sally Hawkins	Caroline Thomas
4. Correspondence in	<ul style="list-style-type: none"> - Charlene noted that Kathy Glyde's name is still on the BCU statements as the contact - Invoice from school for end of year trophies received - ED Connect - need to change address 	<p>Amy Ginis to be in touch with Kathy/ BCU</p> <p>Amy Ginis to follow up</p>
5. Correspondence out	<ul style="list-style-type: none"> - Nicky has been in touch with Mother's Club show organisers to confirm possible dates 	Nicky Mackie

<p>6. President's Report</p>	<p>ANNUAL REPORT FROM AGM:</p> <p>The P & C held two meetings per term, with a venue change that brought us back to the school from the Youth Hub. There were a number of successful fundraising events including: Mother's Day Stall and Father's Day stall - The P & C are thankful for the generous donations, and support from the parent community and staff. The bucket shake at the community market was highly successful. The Glowtastic Disc, coordinated by Nicola, was a lot of fun from student and teacher feedback.</p> <p>Other social events included the family barbeque in second term and the end of year dinner at Cedar Bar. There was also a Kindy play at the park which was not as successful. Two morning teas were provided for teachers and staff as a recognition of World Teacher's Day and the end of year.</p> <p>Donations to the school included:</p> <ul style="list-style-type: none"> - Readers, Games Hub goods and large amounts of lego - Science Incursion for Stage 1 - Payment towards excursions for Stage 2 and 3 - Table cloths and storage tubs for the ongoing use of the Year 6 farewell/yearly committees <p>Spriggy was set up for uniform sales and events which has proven to be a positive and successful move.</p> <p>A conscious effort has been made to increase FaceBook engagement and a public page was created.</p>	<p>Nicola Mackie</p>
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	Moved Fleur, 2nd Kaila.	
8. Treasurer's Report	<p>ANNUAL REPORT FROM AGM:</p> <p>Treasurer Charlene Kellett presented the HQB Accounts audit of the P & C accounts prepared for the year ended 31/12/2023 which declared Bellinghen Public School financially viable.</p> <p>Please see audit information. Summary below:</p> <p>Profit for 2023 of \$368, due in most part to donation of \$10 917 to school projects and initiatives. Mention was made of the asset position of \$16 673 in cash and \$23 860 in uniform stock <i>*Please note stock levels were taken prior to beginning of year uniform sales and included a large order in anticipation of these coming sales*</i></p> <p>Charlene also declared she would be standing down from the position this year.</p>	Charlene Kellett

<p>9. Priority business</p>	<p>1. Nicky hoping to loosely lock in some fundraising events. Discussion regarding social movie night looking at possibility of end of April/early May</p> <ul style="list-style-type: none"> - 9th May - Mother's Day stall - Fleur to organise - Discussion of movie night/fete around 2nd Nov - 29th Aug - Father's Day stall - 16th Nov - Market Bucket Shake <p>To go towards playground equipment Sally noted that we received a \$1500 grant from council for last fete - may be able to look in to this again. Abbie Clark to be Grants Coordinator.</p> <p>2. Class contact list - Nicky to revise and send out</p> <p>3. Canteen call out Sally, Nicky and Amy to look at a Google Docs document. Sandra and Ness to also follow - up</p> <p>4. Zoom or online meetings Bec Hicks to have a look in to options</p> <p>5. Possible introduction of hemp polos: Renae McBay raised via Nicky. Outcome: To make a uniform committee to discuss and investigate options.</p> <p>6. Discussion of when next meetings are for the year so as not to clash with High School:</p> <ul style="list-style-type: none"> - Term 2 - 6th and 17th May - Term 3 - 5th Aug and 2nd Sept - Term 4 - 28th Oct and 25th Nov <p>7. Composite classes - how do they teach the older years information? Ness explained there should be differentiation within classes.</p> <p>8. Upcoming social events - Kindy play date 15th March and Family Picnic to be held on 6th April (more details to come).</p>	<p>Abbie Clark to follow - up</p> <p>Nicola Mackie</p> <p>Sally H, Nicky M and Amy G</p> <p>Rebecca Hicks</p> <p>Renae McBay</p>
<p>12. Date of next meeting</p>	<p>Next meeting March 18th 6pm, staff room</p>	